



Records Management Commission

Thursday, April 21, 2016

1p.m.

Room 208, Municipal Building

1. Chair calls meeting to order
2. Approval of February 17, 2016 minutes; no minutes for March due to lack of quorum
3. Public Comments
4. Old Business
 - a) Review existing documents from February meeting for additions/corrections for presentation to Directors
 - b) Update on offsite backup-Eldon
5. New Business
 - a) Discussion of Prime presentation in future-Eldon
6. Other
7. Adjournment